



Health Services  
Box 1928  
Providence, RI 02912  
401-863-3953

**Undergraduate Student Requirements Checklist  
Due by July 1**

**All forms can be accessed or uploaded by logging into the [Brown Health Services Patient Portal](#)**

- ❑ Step 1: Immunizations
  - Print the Brown [Immunization Form](#) and have it completed by your medical provider. We will also accept official immunization records from your provider, previous school, or health department.
  - Log onto your patient portal at <https://patientportal.brown.edu>:
    - Select "Immunizations" to manually enter each corresponding immunization date
    - Select "Upload" to submit your immunization documents
  
- ❑ Step 2: Forms
  - Log onto your patient portal at <https://patientportal.brown.edu>
  - Select "Forms" and complete the following in the "New Students" section:
    - Brown Consent to Share Health Information
    - Health History Form
    - Authorization for Medical Care and Treatment Form
      - If you will not be 18 years old by August 15, please print and have your parent/guardian complete the Authorization for Medical Care and Treatment of a Minor form.
        - Upload form to the patient portal
    - TB screening Form
      - Depending on your answers, some students may require TB testing. If required, print the TB Screening Documentation Form for completion by your medical provider
        - Upload form to the patient portal
  
- ❑ Step 3: Medical Insurance Card and Prescription Benefit Card
  - Copies of cards are required for all students that do not have the Brown sponsored insurance plan
  - To submit, Log onto your patient portal at <https://patientportal.brown.edu>
    - Select Upload and choose *Medical Insurance Card* and if applicable, *Prescription Benefit Card*

**For Intercollegiate Athletes Only**

- ❑ Step 4: Sports Physical Form
  - Print the form, complete page 1 and have your medical provider complete page 2
  - To submit, Log onto your patient portal at <https://patientportal.brown.edu>
    - Select Upload, then choose *Sports Physical Form*
  
- ❑ Step 5: Sickle Cell Screening Test (hemoglobin electrophoresis is also accepted)
  - Obtain the screening test result from your provider
  - To submit, Log onto your patient portal at <https://patientportal.brown.edu>
    - Select Upload, then choose *Sickle Cell Screening Result*

Refer to the Frequently Asked Questions section on the New Students Health Requirements page. If you have additional questions, contact [nursing@health.brown.edu](mailto:nursing@health.brown.edu).