Undergraduate Student Requirements Checklist
Due by July 1

All forms can be accessed or uploaded by logging into the Brown Health Services Patient Portal

- **Step 1: Immunization Record**
  - Print the *Immunization Form* and have it completed by your medical provider. We will also accept official immunization records from your provider, previous school, or health department.
  - Log into your Patient Portal:
    - Select “Immunizations” to enter the dates of your immunizations
    - Select “Upload” to submit your immunization record

- **Step 2: Tuberculosis (TB) Screening Form**
  - Form is completed online
  - Log into your Patient Portal:
    - Select Forms, then choose *TB Screening Form*
  - Depending on your answers, some students may require additional testing. If it is indicated,
    - Print the *TB Screening Documentation Form* and have your medical provider complete and sign
    - To submit, log into your Patient Portal:
      - Select Upload, then choose *TB Screening Documentation*

- **Step 3: Health History Form (Form is completed online)**
  - Log into your Patient Portal:
    - Select Forms, then choose *Health History Form*

- **Step 4: Authorization for Medical Care and Treatment Form (Form is completed online)**
  - Log into your Patient Portal:
    - Select Forms, then choose *Authorization for Medical Care and Treatment Form*

- **Step 5: Medical Insurance Card and Prescription Benefit Card**
  - Copies of cards are required for all students that do not have the Brown sponsored insurance plan
  - To submit, Log into your Patient Portal:
    - Select Upload and choose *Medical Insurance Card* and if applicable, *Prescription Benefit Card*

- **Step 6: Authorization to Treat a Minor Form (required if you will not be 18 years old by August 15 of this year.)**
  - Print the form and have parent/guardian sign
  - To submit, log into your Patient Portal:
    - Select Upload, then choose *Authorization to Treat Minor*

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For Intercollegiate Athletes Only

- **Step 7: Sports Physical Form**
  - Print the form, complete page 1 and have your medical provider complete page 2
  - To submit, log into your Patient Portal:
    - Select Upload, then choose *Sports Physical Form*

- **Step 8: Sickle Cell Screening Test (hemoglobin electrophoresis is also accepted)**
  - Obtain the screening test result from your provider
  - To submit, log into your Patient Portal:
    - Select Upload, then choose *Sickle Cell Screening Result*

Refer to the [Frequently Asked Questions](#) section on the New Students Health Requirements page. If you have additional questions, contact [nursing@health.brown.edu](mailto:nursing@health.brown.edu).