Undergraduate Student Requirements Checklist

All forms can be accessed or uploaded by logging into the Brown Health Services Patient Portal

- **Step 1**: Immunization Record
  - Print the Immunization Form and have it completed by your medical provider. We will also accept official immunization records from your provider, previous school, or health department.
  - Log into your Patient Portal:
    - Select “Immunizations” to enter the dates of your immunizations
    - Select “Upload” to submit your immunization record

- **Step 2**: Tuberculosis (TB) Screening Form
  - Form is completed online
  - Log into your Patient Portal:
    - Select Forms, then choose TB Screening Form
  - Depending on your answers, some students may require additional testing. If it is indicated,
    - Print the TB Screening Documentation Form and have your medical provider complete and sign
    - To submit, log into your Patient Portal:
      - Select Upload, then choose TB Screening Documentation

- **Step 3**: Health History Form (Form is completed online)
  - Log into your Patient Portal:
    - Select Forms, then choose Health History Form

- **Step 4**: Authorization for Medical Care and Treatment Form (Form is completed online)
  - Log into your Patient Portal:
    - Select Forms, then choose Authorization for Medical Care and Treatment Form

- **Step 5**: Medical Insurance Card and Prescription Benefit Card
  - Copies of cards are required for all students that do not have the Brown sponsored insurance plan
  - To submit, Log into your Patient Portal:
    - Select Upload and choose Medical Insurance Card and if applicable, Prescription Benefit Card

- **Step 6**: Authorization to Treat a Minor Form (required if you will not be 18 years old by August 15 of this year.)
  - Print the form and have parent/guardian sign
  - To submit, log into your Patient Portal:
    - Select Upload, then choose Authorization to Treat Minor

**For Intercollegiate Athletes Only**

- **Step 7**: Sports Physical Form
  - Print the form, complete page 1 and have your medical provider complete page 2
  - To submit, log into your Patient Portal:
    - Select Upload, then choose Sports Physical Form

- **Step 8**: Sickle Cell Screening Test (hemoglobin electrophoresis is also accepted)
  - Obtain the screening test result from your provider
  - To submit, log into your Patient Portal:
    - Select Upload, then choose Sickle Cell Screening Result

Refer to the Frequently Asked Questions section on the New Students Health Requirements page. If you have additional questions, contact nursing@health.brown.edu.